



Procedural Safeguards

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As a parent of a child who is receiving or may be eligible to receive special education services (ages 2 through 21), you have certain rights which are safeguarded by state and federal laws. We will take steps to help you understand the content of the notice. If your native language or other mode of communication is not a written language, the notice is given orally or by other means.

We must give you a copy of the Procedural Safeguards once a year, unless:

- The student is initially referred;
- The parent requests an additional copy; or
- A request for a due process hearing has been filed.

Summary of Rights. You have a right:

- for your child to have a free appropriate public education in the least restrictive environment.
- to have information provided in your own language.
- to be notified of any meetings concerning your child, prior to the date of the meeting.
- to be given an opportunity to participate in any meeting that involves the identification evaluation, and or placement of your child.
- to confidentiality.
- to have qualified examiners test your child to determine if he or she qualifies for special education services.
- for your son or daughter to have an Individualized Educational Program that addresses their unique needs.
- to have the IEP reviewed at least once a year or more often if warranted.
- A right to review your child's educational files at any time upon request.
- A right to an independent evaluation.
- A right to appeal any decisions, and given the process for such an appeal upon request.