

ParentPortal

Parent Credential Letter

1. Parents/Guardians will need to go to the main office, at each of their children's schools with a photo ID to obtain a **Parent Portal Credential Letter** with each child's access information.
 - a. Your letter will look similar to this:

Bonner Middle School
300 Apollo Avenue
Danville, VA 24541
434-799-6446

To the Parent(s) or Guardian(s) of Student Name Here

Danville Public Schools recently began using a new Student Information System called PowerSchool. An important feature of the program includes a "Parent Portal," which promotes timely and relevant communication between parents and teachers.

Effective October 23, 2012, Danville Public Schools is pleased to offer parents and guardians access to their children's grades and attendance information via the Internet. Authorized parents and guardians that have access to the Internet at home or at work will be able to view the educational records of their children at any time of the day or night.

A link to the Parent Portal as well as a user guide and video can be found at: <http://web.dps.k12.va.us/portals/parents>. Included below are the access ID and password for your student, Student Name. Please keep this information confidential in order to ensure the privacy of your child's academic records.

Should you have questions regarding the Parent Portal, please direct them to your child's school.

Sincerely,

Sue B. Davis
Division Superintendent

Student Name: Student Name Here

Access ID: Access ID Here

Access Password: Access Password Here

Creating a Parent Portal Login

1. Once you have received your Parent Credential Letter, you will need to go to this website:

<http://web.dps.k12.va.us/portals/parents/>

Danville Public Schools
meeting the challenge of a new century...

341 Main Street Suite 100
Danville, VA 24541
434.799.6400
10/15/2012 2:35 pm

Home News & Media District Info Departments Schools QuickLinks

Quick Links

- District Calendar
- 2010-2011 School Calendar
- Employment Opportunities
- Superintendent's Page
- Lunch Menus
- DPS Email
- Contact Information
- ERSOLA
- School Board Information

Home » portals » parents

Parents
Information Most Commonly Used by Parents

PowerSchool Parent Portal Information

Danville Public Schools recently began using a new Student Information System called PowerSchool. An important feature of the program includes a "Parent Portal," which promotes timely and relevant communication between parents and teachers.

Effective October 22, 2012, Danville Public Schools is pleased to offer parents and guardians access to their children's grades and attendance information via the Internet. Authorized parents and guardians that have access to the Internet at home or at work will be able to view the educational records of their children at any time of the day or night.

[Click Here to login to the Parent Portal](#)
[Click Here for Parent Portal User Guide](#)
[Click Here for Parent Portal Video Tutorial](#)

b. Click on **Click Here to login to the Parent Portal**

2. You will now be directed to the **Parent Sign In** page:

PowerSchool

Parent Sign In

Username

Password

Having trouble signing in?

Sign In

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

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a. Click on **Create Account**

3. You will now be prompted to fill in the following information at the top of the screen under **Create Parent Account**:

PowerSchool

Create Parent Account

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must:
Be at least 7 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>



- a. First Name
- b. Last Name
- c. Email
- d. Desired Username
- e. Password (this has a strength bar to the right to show a Weak to Strongest password option).
Your password **must** be at least seven (7) characters in length.
- f. Re-enter Password

- Fill in the information at the bottom of the screen under **Link Students to Account**:

PowerSchool

Create Parent Account

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must:
*Be at least 7 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. a. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>
2. b. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>
3. c. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>
4. d. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	... Choose <input type="text"/>

- Type in your first **Student Name** in the system.
- Type in their **Access ID** from the Parent Credentials letter.
 - The Access ID is case sensitive, so type the letters and numbers just as seen on your Parent Credentials letter.
- Type in their **Access Password** from the Parent Credentials letter.
- Type in the **Relationship** you are to the student.
 - Both parents as well as grandparents, etc. may have an account for their child.

- Click **Enter**

- You will now be redirected back to the **Parent Sign In** screen with a **Congratulations** message.

PowerSchool

Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

Parent Sign In

Username

Password

[Having trouble signing in?](#)

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Logging in to Parent Portal

- Type in your **Username** and **Password** that you created.

- Click **Sign In**

PowerSchool

Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

Parent Sign In

Username

Password

[Having trouble signing in?](#)

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- You will now see your **Parent Portal** which is connected to all your children you linked to your Parent Portal account.

PowerSchool welcome, CORI SIMS | help | sign out

First names of children can be found here...

Grades and Attendance: Student Name Here

Exp	Last Week					This Week					Course	Attendance		Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F		M1	M2			
P1(A)																
P2(A)																
P3(A)																
P4(A)																
P5(A)																
P6(A)																
P7(A)																

Legend

Attendance Codes: Blank=Present | 1=Absence - Excused | 2=Absence - Unexcused | 3=Absence - Excused - Note | 4=Absence - Excused - Phone Call | 5=Tardy - Excused | 6=Tardy - Unexcused | C=Court Excuse | D=Death in Family | F=Field Trip | M=Medical Excuse | N=In School Suspension | O=Out of School Suspension >10 | P=Parent Conference | S=Out of School Suspension 1-10 | H=Homebound | R=Religion |

Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to improve | U=Unsatisfactory |

- You can toggle through your children by clicking on their first name
- Teacher/Classes listed
- Grades Listed by Quarters (Elementary and Middle) or Marking Periods (High School)
 - You can click on any blue Letter or Numerical Grade to get more details on student assignments

Grades and Attendance

Class Score Detail:

Course	Teacher	Expression	Final Grade
U.S. HISTORY		P1(A)	A 99%

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Codes	Score	%	Ord
09/26/2012	HW	Guided Reading 4-1		100/100	100	A
09/26/2012	HW	Guided Reading 4-3		100/100	100	A
10/02/2012	HW	Louisiana Purchase Map		100/100	100	A
10/09/2012	TST	SOL 6a - open notes		100/100	100	A
10/05/2012	HW	Guided Reading 7-3		100/100	100	A
10/08/2012	HW	Study Guide SOL 6a-c		100/100	100	A
10/09/2012	HW	Study Guide 6a-c		100/100	100	A
10/10/2012	TST	SOL 6a - Growth & Expansion		94/100	94	A
10/11/2012	HW	Guided Reading 6-1		100/100	100	A

Legend

Grades last updated on 10/12/2012

Collected, Late, Missing, Score is exempt from final grade, Assignment is not included in final grade

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

* Grades are weighted differently by each teacher. To understand your child's grades and how weighting determines their final average, please contact the teacher directly.

- Absences and Tardies
 - You can click on any blue number to see when and reasoning for Absences and/or Tardies

Dates of Attendance: Student Name Here

Dates of all absences for INTRO ENGINEERING Exp. P3(A) (649020.1002) for 12-13:

1. P3(A) - 09/21/2012 - 2

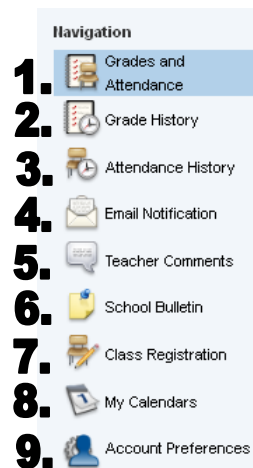
Legend

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Navigation Bar

1. On the left hand side of the screen you will find your **Navigation bar**
 - a. When logging into Parent Portal, it will default to the **Grades and Attendance** tab



2. **Grade History** tab will allow you to see your child's stored grades for prior Quarters or Marking Periods

Grade History:

Course		Q1	Grade	%	Cit	Hrs
CLASSROOM CONDUCT			S	83		0.00
ENGLISH 4TH GRADE			A	100		0.00
MATH 4TH GRADE			B	91		0.00
MUSIC 4TH GRADE			S	83		0.00
MUSIC CONDUCT			S	83		0.00
PE 4TH GRADE			S	74		0.00
PE CONDUCT			S	83		0.00
READING 4TH GRADE			A	94		0.00
SCIENCE HEALTH 4			B	88		0.00
SOCIAL STUDIES 4TH			B	91		0.00

- a. Any **blue numerical grades** will allow you to click to view details of assignments

3. **Attendance History** tab will allow you to see your child/children's Absences

Meeting Attendance History:

Course	Expression	8/13-8/17		8/20-8/24		8/27-8/31		9/3-9/7		9/10-9/14		9/17-9/21		9/24-9/28		10/1-10/5		10/8-10/12		
		M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H
U.S. HISTORY [REDACTED] C212 E: 08/13/2012 L: 05/24/2013	P1(A)																			
SPANISH 2 [REDACTED] S105 E: 08/13/2012 L: 05/24/2013	P2(A)																			
INTRO ENGINEERING [REDACTED] V109 E: 08/13/2012 L: 05/24/2013	P3(A)												2							
STRENGTH & COND TN [REDACTED] W3TRM E: 08/13/2012 L: 05/24/2013	P4(A)																			
AD ALGEBRA 2 [REDACTED] C209 E: 08/13/2012 L: 05/24/2013	P5(A)																			
EARTH SCIENCE 2 [REDACTED] S106 E: 08/13/2012 L: 05/24/2013	P6(A)																			
ENGLISH 11 [REDACTED] A101 E: 08/13/2012 L: 05/24/2013	P7(A)																			0

Legend
 Attendance Codes: Blank=Present | 1=Absence - Excused | 2=Absence - Unexcused | 3=Absence - Excused - Note | 4=Absence - Excused - Phone Call | 5=Tardy - Excused | 6=Tardy - Unexcused | C=Court Excuse | D=Death in Family | F=Field Trip | M=Medical Excuse | N=In School Suspension | O=Out of School Suspension >10 | P=Parent Conference | S=Out of School Suspension 1-10 | H=Homebound | R=Religion |

- a. The **Legend** at the bottom will give reasoning for the absence.

- Email Notification tab will allow you to sign up to have information emailed to you about your child/children.

Email Notifications:

a. {

b. →

c. →

d. {

What information would you like to receive?

Summary of current grades and attendance

Detail report showing assignment scores for each class.

Detail report of attendance.

School announcements.

Balance Alert (Note: will only be sent when student is low on funds).

How often? Never ▾

Email Address csims@mail.dps.k12.va.us

Additional Email Addresses

(separate multiple email addresses with commas)

Apply these settings to all your students?

Send now for

- Put checks "✓" beside each item of information you wish to receive.
- Choose how often you want to receive information.
- Add additional email addresses.
- Apply these setting to all your students or send now for selected student.

- Teacher Comments** tab will allow you to see **comments** that have been placed on report cards for each subject area; as well as, quarter/markng period.

- Change quarter/markng periods by changing **Reporting Term**.

Teacher Comments:

Reporting Term Q1 ▾

Exp.	Course #	Course	Teacher	Comment
ATT(A)	ATTEND	Attendance	[Redacted]	
107(A)	235430	AD U S HISTORY 1885 TO PRESENT 7TH GRADE	[Redacted]	
207(A)	111037	AD ENGLISH 7	[Redacted]	
307(A)	923125	BAND - BRASS & WOOD	[Redacted]	
407(A)	712027	PE 7	[Redacted]	IS A PLEASURE TO HAVE IN CLASS
507(A)	311537	AD MATH 7	[Redacted]	

- You also can click on the **blue teacher name**, to send the teacher an email.

- School Bulletin Tab** will give you any bulletins that have been posted for that student's school.

D MATH 7 Hatch, Jennifer Marie

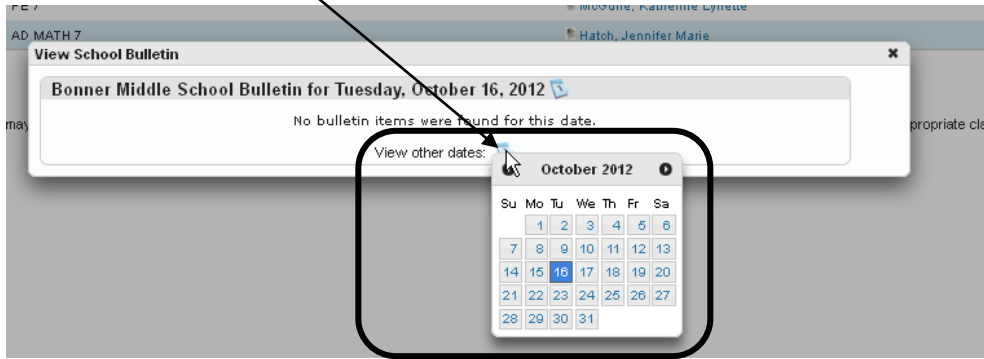
View School Bulletin

Bonner Middle School Bulletin for Tuesday, October 16, 2012

No bulletin items were found for this date.

View other dates: [▾](#)

- a. Click on the **calendar icon** to **View other dates** and their comments



- 7. **Class Registration tab** is not available.
- 8. **My Calendars** tab allows you to sign up and sync your calendar with your student's calendar if your computer supports this option.

My Calendars:

My Calendars operates in conjunction with iCalendar, a personal desktop calendar application. To subscribe to Class Assignments, My Scores, Final Grades, and School Events, use a personal desktop calendar application that supports the iCalendar standard, such as iCal for Macintosh, Windows Calendar for Windows Vista, or Microsoft Outlook.

Exp	Course	Teacher	Class Assignments Only	Class Assignments With My Scores and Final Grades*
ATT(A)	ATTEND	[REDACTED]	Subscribe	Subscribe
107(A)	235430	[REDACTED]	Subscribe	Subscribe
207(A)	111037	[REDACTED]	Subscribe	Subscribe
307(A)	923125	[REDACTED]	Subscribe	Subscribe
407(A)	712027	[REDACTED]	Subscribe	Subscribe
507(A)	311537	[REDACTED]	Subscribe	Subscribe

*Subscription requests for calendars with assignment scores and final grades will require your PowerSchool username and password.

School Calendars
 School Event Calendar - [Subscribe](#)

- a. Click on the blue **Subscribe** under the option you wish to sync.

- 9. **Account Preferences** tab allows you to change your first name, last name, email, language, username and current password under the **Profile** tab.



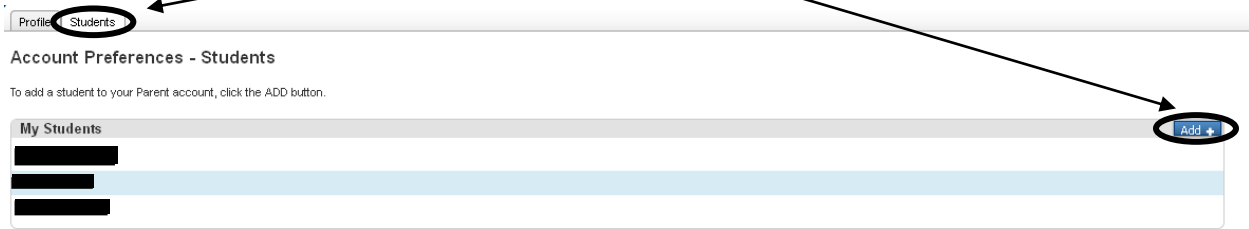
Account Preferences - Profile

If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username, or password.

First Name:	<input type="text" value="Dor"/>
Last Name:	<input type="text" value="Sims"/>
Email:	<input type="text" value="csims@mail.dps.k12.va.us"/>
Select Language	<input type="button" value="Select a Language"/>
Username:	<input type="text" value="corisims"/>
Current Password:	<input type="password" value="*****"/>

- a. Click **Cancel** if you wish to clear your changes.
- b. Click **Save** to save your changes.

c. Under the **Students** tab you can click the **Add+** button to add students to your account.

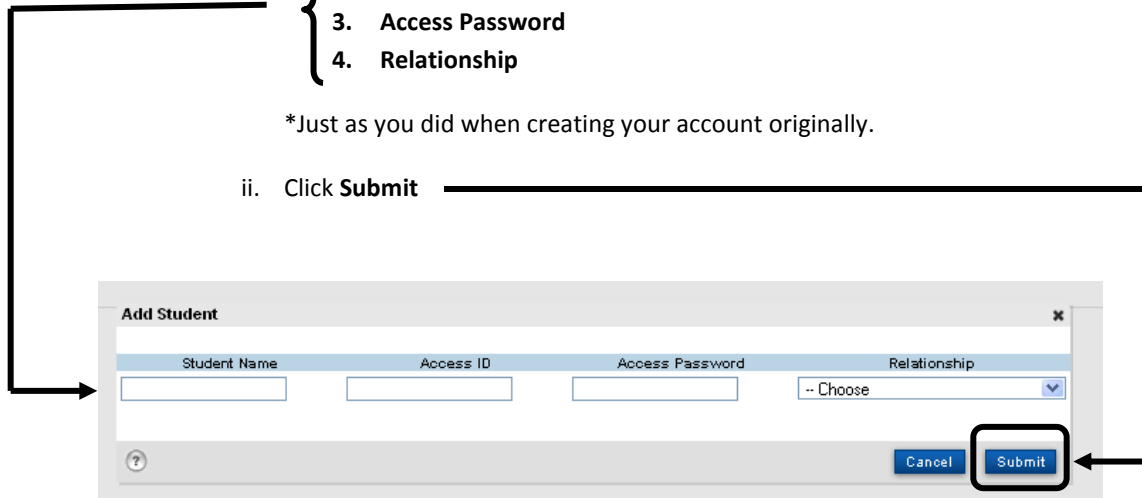


i. After clicking **Add+**, you will be prompted to enter

1. **Student Name**
2. **Access ID**
3. **Access Password**
4. **Relationship**

*Just as you did when creating your account originally.

ii. Click **Submit**



Sign Out

1. Before leaving the Parent Portal page, please make sure that you click on the **Sign Out** feature at the upper right hand corner of the screen.

